

*Academy of Visual Arts*  
*Bachelor of Arts (Hons) in Visual Arts Programme*

**VART 3005 Visual Arts Internship (Studio and Media Arts)**

**VART 3006 Visual Arts Internship (Craft and Design)**

**VART 3007 Visual Arts Internship (Visual Arts Studies)**

**No. of units: 3**

**Pre-requisite: Completion of min. 4 2000-courses**

**Division: By declaration through the Internship Coordinator**

**I.1. Course Rationale & Description:**

All students of the BA (Hons) in Visual Arts-programme are recommended to undertake an internship within their preferred career area during their time of study. An internship links class room theory to professional practice, and thus will provide the student with learning experiences beyond the possibilities of the BA (Hons)-programme. Such experience will be valuable for the student's professional and personal development, and in particular very helpful in establishing and/or verifying the student's career intentions.

As any internship is not supposed to interfere with the regular studies of the student, it will usually be taken as a summer course during term-break.

Any internship will be self-organized by the student, in an institutional body related to the cultural and/or creative sector. To be eligible for credit-units the internship needs to represent a workload equivalent to 156 regular working hours to be taken as one consecutive employment. The nature of work performed by the intern during the internship should reflect a reasonable professional level in design, visual arts, arts administration or equivalent.

If a student intends to claim credit-units for an internship, he has to seek approval through the Internship Coordinator prior to up-taking the position. In order to get approval the student needs to provide sufficient information about the internship provider – including the name and contact data of a specified supervisor from within the internship institution – as well as about the intended nature of work during the internship.

Upon returning to his studies the student is obliged to provide exhaustive documentation of his doings during the internship, and a written report from the internship supervisor to the Internship Coordinator. The Internship Coordinator will assess the sufficient validity of the tasks performed during the internship, and declare – usually after consultation with other academic staff – the relevancy of the internship for one particular concentration. Any internship will only be graded as 'pass/fail', and will be listed in the student's Transcript of Records.

## I.2. Course Content:

No.		Hours		%
1.	Internship-specific	156		100
		156		100

## I.3. Intended Course Learning Outcomes (CILOs):

*(Please take note of the PILOs for the overall BA programme in the Programme Document.)*

Upon successful completion of this course, students should be able to:

No.	Intended Course Learning Outcomes (CILOs)
1.	Recount their doings during the internship;
2.	Critically assess and evaluate their experience during the internship;
3.	Utilize their experience for their personal professional and artistic advancement;
4.	Clarify their career intentions; and
5.	Adhere to standards of professional practice and ethos.

*\* More may be added.*

## I.4. Alignment of CILOs with PILOs:

Learning Outcomes	<i>Please indicate alignment by checking '✓' the appropriate box</i>					
	CILO1	CILO2	CILO3	CILO4	CILO5	CILO6
PILO1.1						
PILO1.2						
PILO2.1						
PILO2.2						
PILO2.3	✓	✓	✓	✓		
PILO3.1					✓	
PILO3.2					✓	

*\* There may not be 6 CILOs, in which case, just leave columns empty.*

## I.5. Alignment of Teaching and Learning Activities with CILOs:

No.	Teaching and Learning Activities	CILO	Hours
1.	Internship-specific	1–5	156

**I.6. Assessment:**

No.	Assessment Methods/Activities	Weighting	
1.	Internship Report: Students are required to submit a written report about their doings during the internship of no less than 1,000 words plus additional imagery of their work outcomes and/or projects that they participated in. They should also be able to elaborate about their experience in detail, and draw professional conclusions in a personal conversation with the Internship Coordinator.	40%	1, 2, 3, 4
2.	Internship Presentation: After the completion of the internship students are required to present their experience with the help of AV-media to the Internship Coordinator and their peers, to elaborate about their work in detail, and draw professional conclusions for their future development.	30%	1, 2, 3, 4
3.	Professional Attitude: Professional Attitude does not necessarily define its own learning outcomes, but takes a look at 'how' the other, non-attitudinal outcomes are achieved. Assessment will always be based on direct personal contact with the student. Assessment methods include personal conversations – formal and informal –, class observation, individual and group-tutorials, and such like. Assessment evidence is continuously produced through attendance and participation class-records, public presentations, peer-reviews, evaluation of sketchbooks or visual diaries, personal notes of students and teachers, etc.  For more information, please refer to the BA (Hons) in Visual Arts' Programme Document.	30%	5

**I.7. References (up to 10 books):**

None.

**I.8. Academic Integrity:**

Students will endeavour to only claim work that they have actually produced themselves. Claiming the work of others is considered plagiarism, and will be dealt with under the academic policies of the university.

**I.9. Health and Safety:**

Every effort will be made to comply with the intent of Hong Kong's law or acts and the University's policies to maintain a safe and healthy working environment.

**I.10. Final Note:**

The instructor reserves the right to modify the class and the syllabus or the schedule to adjust to the dynamics of the particular group or to take advantage of opportunities that may arise.